

Snoqualmie Valley Watershed Improvement District (WID)
Board of Commissioners Meeting Minutes
April 13, 2016

Opening: The meeting was called to order at approximately 6:05 p.m. at Carnation City Hall by Siri Erickson-Brown.

Commissioners present: David Andrews, Patrick McGlothlin, Siri Erickson-Brown.

Commissioner not present: Jason Roetcisoender, Gary Remlinger

Staff present: Cynthia Krass, Julie Kintzi

1. **Approval of Agenda:** Approved as presented, 3:0
2. **Approval of Minutes:** Approved as presented, 3:0
3. **Public Comment:** The following persons spoke during the public comment period: **Bob Bois** and **Jessica Lange** (of Sound Salmon Solutions).
4. **Consent Agenda** (nothing to report this month)
5. **Irrigation subcommittee update:**
 - a. *Status of water bank project:* **Executive Session under RCW Chapter 42.30.110 called:** Bill Clarke, attorney, present for this meeting, explained why some topics are discussed privately in an executive session. Executive session was called at 6.08 p.m. and ended at 6.27 p.m.
 - b. *Water Law Seminar:* Two Commissioners, David Andrews, and Patrick McGlothlin would like to attend a Water Law seminar in Wenatchee and will be paid for (admission to event and mileage) by the SVPA's King Conservation Grant. **Motion approved 3:0** Approve expenditures of approximately \$1,100 for commissioners to attend the water law seminar hosted by the Seminar Group in Wenatchee in June, 2016.
6. **Drainage subcommittee update:**
 - a. *Drainage inventory and conditions assessment consultant proposal:* A meeting with a consultant has been conducted and a proposal is in progress. Updates have been shared via email. A tool is needed to start collecting information about drainage issues from landowners. This step will help us gather vital information for the comprehensive plan. **Motion approved 3:0** to approve the proposal from ESA to develop a web-enabled, GIS-based data collection initiative.
 - b. *Action plan for low artificial ditch cleaning (update):* ADAP program offers engineering services for "low artificial" ditches that does not require a permit. The only holdup is that this department has backlog of work, so

it's unclear how quickly we can get the required engineering done for landowners to get their needs met for cleaning "low artificial" ditches.

7. **Strategic plan project update:**
 - a. *Review community meeting:* There was no discussion on this topic.
8. **Administrative update:**
 - i. *Procurement policy:* Mr. Clarke and staff presented a recommended procurement policy designed to ensure compliance with state law, provide administrative efficiency and transparency; and ensure that the District is obtaining goods and services at competitive costs. **Motion approved 3:0** to approve the resolution as attached.
 - ii. *SVWID logo:* Four examples of a logo were presented to the commissioners. "Water drop" logo was agreed upon, with minor updates.
 - iii. *First draft of budget to be presented at June meeting:* In process.
9. **Presentation from Bill Clarke:** Mr. Clarke presented his assessment of other watershed planning efforts throughout the state as examples so that we could learn from the successes and challenges. Example watersheds were located in Whatcom County, Walla Walla County, Chehalis Basin, the Yakima basin and others.
10. **Staff Report:** staff reminded WID board to review staff report prior to the regular board meetings.

Adjournment: Meeting was adjourned at 8:13 p.m.

Next Board of Commissioners Meeting: Wed, May 11th at 6:00 p.m. at Carnation City Hall.

Minutes submitted by: Cynthia Krass