

Snoqualmie Valley Watershed Improvement District (WID)
Board of Commissioners Meeting Minutes
November 9, 2016
6:00 – 8:00 p.m.

Opening: Siri Erickson-Brown called the meeting to order at approximately 6:03pm at Carnation City Hall.

Commissioners present: Siri Erickson-Brown, Patrick McGlothlin, David Andrews, Jason Roetcisoender

Commissioners not present: Gary Remlinger

Staff Present: Cynthia Krass, Leah Litwak, Erin Ericson

1. **Approval of agenda:** Motion made by Pat McGlothlin to amend agenda to include public comment. The motion was seconded by David Andrews, and approved 3:0.
2. **Approval of October 12, 2016 meeting minutes:** Approved as presented, 2:0. Siri Erickson-Brown abstains from voting since she wasn't present at the previous meeting.
3. **Public Comment:** Public comment made by David Andrews bringing awareness to the Flood Monitoring Project to help inform drainage plans. Those interested in learning more about this project can talk to David Andrews. (2 members of the public present)
4. **Consent agenda:**
 - a. **Approve financial report:** Patrick McGlothlin made a motion to approve the profit and loss detail for the WID. The motion was seconded by David Andrews, and approved 3:0.
5. **Irrigation subcommittee update:** Mr. McGlothlin made the update.
 - a. **Water bank design update:** There is a meeting on Monday, November 14th and more details will be available after. The draft of the initial needs report and analysis is now available. Commissioners will send this out to get input.
 - b. **SPU update: Also on November 14 is a meeting with Seattle Public Utilities to discuss their interest in and ability to supply mitigation water for irrigation permits.**
 - c. **2017 seasonal transfer deadline:** Working to complete this by January. Cynthia proposed that we should get commitments earlier since the Department of Ecology would like it finalized by February 1st.
 - d. **Approve Bill Clarke engagement agreement (board action):** David Andrews made a motion to approve the Bill Clarke engagement agreement for legal

services pertaining to the Ecology-funded water bank project. The motion was seconded by Pat McGlothlin, and approved 3:0.

6. Drainage subcommittee update: Mrs. Krass gave the update.

- a. Upcoming worksessions:** The commissioners will look at their calendar to schedule future work sessions. These additional meetings are to have a deeper discussion about how to solve drainage problems in the Valley. Discussion to approve minutes from Nov. 2nd worksession, but no action was taken.

Update from last worksession meeting: Mr. Andrews gave the update. Our biggest mission is the need to get water on to farmland and off of farmland. The plan is to do ditch maintenance on a basis that is predictable and take into account the headwaters to rivers. Many methods were discussed at the meeting; the goal is to get the most water off of the most farmland in the most efficient time.

Mrs. Erickson-Brown proposed that the WID has the ability to approach regulatory agencies to ask for clarification about rules, this is a good position to see what we are obligated to do by federal regulations and what we are obligated to do by King County. We can get WID-wide answers to create clarity and be a resource.

Mrs. Krass is working on Request for Proposal to find a consultant for the network analysis project. She will draft the RFP and the board of commissioners will review it.

7. Strategic plan project update: Mrs. Krass gave the update.

- a. Fall outreach campaign:** The drainage-mapping tool isn't getting much attention. Mrs. Krass proposes a postcard in the mail and a series of emails and out to other groups who may be interested in providing feedback. Need to start emphasizing that the WID has real funds now and ability to take action. David volunteered to be apart of the "State of the WID" end of the year letter and review outreach materials to get comment back on projects. Discussion to bring in a committee or advisory group to make contact with those interested in the drainage tool and being apart of this work.

So far, there have been 6 beta testers on 5 different properties, 4 of these people are from the email list. Need another blast to have people use and test the system. It is disorganized to send different things out to the same person about different projects, so there need to send a comprehensive list about of all the projects/resources that are now available. We should do targeted call-downs to landowners

Mrs. Erickson-Brown proposes including a survey in the tool to get questions answered about who has water and who needs water. As a way to connect with

some people, need to talk to people face to face to get the answers and visit people to make contact. Mrs. Erickson-Brown proposes that we take a more personal approach to talk to neighbors and provide updates. Cynthia will make a spreadsheet of landowners and contact information for board of commissioners to make contact by Friday, November 11th. Calls and initial contact by commissioners to be made by Friday of next week (Nov. 18th).

8. Administrative update

- a. **Election update, potential board action:** David Andrews has decided to run again and presented the proper materials for his re-election. No one else submitted to run so no election is needed, according to RCW Chapter 87.03.085 Board members reviewed the signatures. A resolution was presented and approved (attached) declaring David Andrews as director; term to expire on first Tuesday of January 2020.
- b. **Employment insurance: board action:** WID has the choice to pay into employment insurance program. Mrs. Krass recommends against it. Motion to elect not to pay employment insurance at this time because the risk of a claim to the SVWID is very low due to the low number of employees, and to revisit the decision if the number of full time equivalent employees reaches two. Motion made by David Andrews. The motion was seconded by Jason Roetcisoender, and approved 4:0.

9. Staff Report: Mrs. Krass gave the update.

- a. **Contact information for back of property tax bill:** Board decides to include website address only. Motion made by Patrick McGlothlin. The motion was seconded by Jason Roetcisoender, and approved 4:0.
- b. **Water Resources Stream Flow Augmentation Program by the Department of Ecology:** Presented by Ms. Ericson. Ms. Ericson has been doing the background research about this project. WID has the option of applying for this grant (due December 15th) for a small water storage project, as part the Dept of Ecology's instream flow program. She has been talking to experts in the area to look at this area for flood storage and/or instream flows, but flood storage requires additional area that doesn't already flood. Potential for improvements related to water quality around hydrology. Positive feedback around potential water for instream flows, not much potential around flood storage. No match requirement for this grant. Staff time for writing proposal, will get help from Golder Consultants. There are environmental contamination concerns, but have not approached county yet with any questions. Water storage is one of the agreements in Fish-Farm-Flood, so that will increase competitiveness. Board of commissioners directed staff to continue to go forward with this grant proposal

Adjournment: Meeting was adjourned at 7:45 p.m.

Next Board of Commissioners Meeting: Wednesday, December 14th at 6:00pm at Carnation City Hall.

Minutes submitted by: Cynthia Krass and Leah Litwak

Note: Add public comment to agenda for the next meeting