

Snoqualmie Valley Watershed Improvement District (WID)
Board of Commissioners Meeting Minutes
December 14, 2016
6:00 – 8:00 p.m.

Opening: Siri Erickson-Brown called the meeting to order at approximately 6:03pm at Carnation City Hall.

Commissioners present: Siri Erickson-Brown, Patrick McGlothlin, David Andrews, Jason Roetcisoender, Gary Remlinger

Commissioners not present: none

Staff Present: Cynthia Krass, Leah Litwak

1. **Approval of agenda:** Motion made to approve agenda. Approved as presented, 5:0.
2. **Approval of November 9, 2016 meeting minutes:**
 - a. **November 9, 2016 meeting minutes:** Motion made to approve agenda. Approved as presented, 5:0.
 - b. **November 15 drainage worksession minutes:** Motion made to approve agenda. Approved as presented, 5:0.
3. **Consent agenda:**
 - a. **Financial activity:** Only payments since the last meeting was IRS US payroll taxes in amount of \$2,497.34. Current Balance is \$1,847.06. No account payable at this time. Q4 payment request will be submitted first week in Jan. to ECY, and upon receipt, we'll process consultant payments and staff.
4. **Public comment (3 minutes each):** no public comment (1 member of public present)
5. **Irrigation committee update:** Mr. McGlothlin gave the update.
 - a. **Outreach meeting:** Detailed information will only be sent to those who inquire. Outreach methods include a mailer, article in Valley Record, email, and postcard.
 - b. **Progress on water bank design:** Commissioners McGlothlin and Andrews have been working with staff and consultants on water bank design, and have submitted a memo describing the auction. The goal is to design a water bank that will fit the needs of the huge variation of water needs in the valley. There is an emphasis on being fully transparent component, as described in the memo. There was a suggestion to add language about how WID has authority to overturn or veto water rights and the WID has the option to run a second-round if needed in

the auction. *Motion made to approve the memo [attached] from consultants made by Irrigation subcommittee. Motion seconded by Gary Remlinger, and approved 5:0.*

6. Drainage committee update: Mrs. Krass gave the update.

- a. Update on consultants:** There are five consultants interested in submitting a RFP. RFP will be due January 3rd, 2017 for consultants that were informed about the RFP before December 8th. RFP deadline will be extended for consultants informed about RFP after December 8th. Finalists will each give a presentation at the January meeting.
- b. CDK ditch:** The owner wants the ditch cleared and needs the permit. Proposed for WID to pursue the permit on behalf of the landowner. This exercise would build the WID's institutional knowledge base. Input to project would include staff time to process. Landowner is on board for the WID to assist with this project. Suggestion that there should be documentation that this project will benefit the entire WID and that this will be a part of an on-going ditch clearing plan. Staff to present a work plan at January meeting for approval. Supported by commissioners.

7. Administrative update: Mrs. Krass gave the update.

- a. Treasury role (warrants):** Staff reported that contrary to advice originally given from KC Treasury, WID funds do need to go through the KC Treasury. Staff is working with State Auditor's Office, KC Treasury, and our accountant to bring our processes into compliance. No current action for board to take. Expect an update soon.
- b. Business cards:** Commissioners decided that they don't want business cards themselves, but want to have Cynthia's cards to hand out. Staff to provide in January meeting.
- c. Proposal to do water storage feasibility:** Application due December 15th, 2016. Working with Golder Consultants for storage at Mill Pond site. Proposed budget at \$200,000. If selected, will decide if WID should do this work.

8. Staff Report: Mrs. Krass gave the update with contribution from Steve Van Ess.

- a. Van Ess and the NRCS:** There are plans for NRCS's Wetlands Reserve Program (WRP) to restore wetland and habitat near Van Ness farmland in Snohomish. This work will affect quality of land with backwater issues and habitat coming across the border. Request for WID Commissioners to be involved in the conversation with NRCS. WID can weigh in as another government agency. Mrs. Krass and Commissioner Andrews will attend the December 15th meeting. Commissioners direct staff to do whatever research is necessary to show up to meeting prepared.

Motion to authorize representatives of the WID to make comment at the public meeting made by Gary Remlinger, seconded by Patrick McGlothlin, and approved 5:0

Adjournment: Meeting was adjourned at 8:17pm.

Next Board of Commissioners Meeting: Wednesday, January 11th at 6:00pm at Carnation City Hall.

Minutes submitted by: Cynthia Krass and Leah Litwak