INSTRUCTIONS TO BIDDERS

PART 1 - GENERAL
1.01 NOTICE
   A. Notice is hereby given that Snoqualmie Valley Watershed Improvement District ("District" or "Owner") will receive bids for the Cherry Valley Drainage Maintenance 2020 ("Project").
   B. The Project generally consists of, but is not limited to: Site consists of dredging 5,051 linear feet of drainage way.

Description of Work
The project consists of, but is not limited to providing all materials, labor, and equipment, except as specifically identified in Exhibit A “Summary of Work” and Exhibit B “Technical Specifications”:

   A. All bidding contractors are highly advised to attend the pre-bid meeting to discuss this project in detail with the King County ADAP engineer and project manager.
   B. All defishing, water quality monitoring for fish safety, and planting along ditches will be the responsibility of King County ADAP.
   C. A one-hour pre-construction meeting is required prior to mobilization of any heavy equipment.
   D. It is the contractor’s responsibility to monitor excavation elevations and ensure that maintenance dredging does not exceed historical-channel extents.
   E. It is the contractor’s responsibility to provide erosion control measures as necessary.
   F. It is the contractor’s responsibility to reseed disturbed areas where heavy equipment has damaged pastures or any farmland in accessing ditches.
   G. No utilities have been located on site. It is the contractor’s responsibility to locate any and all utilities prior to starting work.
   H. All work shall be performed in accordance with King County’s agreement for best-management practices for maintenance of agricultural waterways (BMPs), the Washington Department of Fish and Wildlife (WDFW) Hydraulic Project Approval (HPA), and the King Conservation District Farm Plan. BMPs can be found here: https://www.kingcounty.gov/services/environment/water-and-land/stormwater/agricultural-drainage-assistance/waterway-maintenance-bmp-manual.aspx
   I. In-Channel work will occur within the time frame allowed by the HPA with an end date by September 30, 2020 (State HPA permitting may dictate an earlier date).
   J. Ditches defined as ‘Lateral A and Tributary 5 &7’ may require removal of any beaver dams that are subsequently constructed in these channels while the contractor is onsite and during the allowable work window per WDFW, that includes removal of any anchor wood and associated mud sills.
Site: Agricultural Ditches identified as ‘Lateral A and Tributary 7 & 5’ at 19228 Duvall-Monroe Rd Duvall, WA 98019 as determined below:

A. Task 1: Dredge approximately 3,860 linear feet of a high-modified ag ditch identified as ‘Lateral A’ in attached site plans. This amount includes 1,000 feet of dis-continuous spot dredging and 2,860 feet of continuous dredging.
   a. A high-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a high amount of aquatic animal species. Fish presence is expected to be variable based on previous fish studies and poor environmental conditions for salmonids, specifically, to thrive. Water quality conditions in the lead up to and throughout the project will inform the contractor of the best timing to undertake the spot dredging and continuous dredging. It is expected that fish relocation in the area of spot dredging will have most favorable temperature and DO conditions during the early portion of the HPA authorized fish-window. In contrast, it is expected there will be much fewer fish to relocate in the area of continuous dredging during mid to late summer due to extremely low dissolved oxygen conditions.

B. Task 2: Dredge approximately 1,071 linear feet of a moderate-modified ag ditch identified as ‘Tributary 7’ in attached site plans.
   a. A moderate-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a moderate amount of aquatic animal species. However, this ditch has been historically dry in late summer and is expected to be dry again by August 2020.

C. Task 3: Dredge approximately 121 linear feet of a moderate-modified ag ditch identified as ‘Tributary 5’ in attached site plans.
   a. A moderate-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a moderate amount of aquatic animal species. Fish presence is expected to be variable based on previous fish studies and poor environmental conditions for salmonids to thrive in Tributary 5.

D. Task 4: Spread sediment spoils from entire length of project that is approximately 5,052 linear feet with an expected dredged volume of 5,000 cubic yards.
   a. Spoils must be spread on adjacent farm fields at a depth no greater than 6”. 
1.02 **PRE-BID SITE MEETING**
There will be one pre-bid site meeting at this site. This is scheduled for **June 17th at 9AM** as stated in **Exhibit A, Summary of Work**.

1.03 **BID SUBMITTALL DEADLINE**
A. **Bid Submittal Deadline is: June 25th 2020 at 5PM.**
B. The bids will be received at the offices of Snoqualmie Valley Watershed Improvement District, P.O. Box 1148 Carnation, WA 98014. The Original Bid Documents shall be delivered to the District’s office **by the Bid Submittal Deadline** in one of the following methods:
   a. An electronic copy of the bid documents, saved in the PDF file format, can be emailed to liz@svwid.com.
   b. A copy of the bid documents can be delivered by courier or US Mail; attention of Liz Stockton c/o SVWID PO Box 1148 Carnation, WA 98014.
C. If a copy of the Bid Documents has been submitted by email, the apparent low Bidder shall submit the original bid documents within two (2) days of the Bid Submittal Deadline.
D. Bids will be made available for public review one (1) hour after the Bid Submittal Deadline.
E. It is solely the responsibility of the Bidder to see that their Bid is received in proper time. Any Proposal received after the scheduled deadline for receipt of Bids regardless of cause will be returned to the Bidder.
F. The District reserves the right to waive minor irregularities in the Bid or delivery of the Bid.

1.04 **BID SUBMITTAL REQUIREMENTS**
A. As part of the formal bid, the Bidder shall complete and submit the following:
   1) Small Public Works Bid Proposal
   2) Mandatory Bidder Responsibility Checklist
   3) List of Completed Projects
   4) Supplemental Bidder Certification
B. All proposals shall contain the following information:
   1) Proper name of the Bidder
   2) Bidder’s License Number
   3) Bidder’s UBI Number.
   4) Bidder’s Business licenses for the City in which the work will be completed (if applicable).
   5) Bidder’s address, phone number, and fax number to which all communication regarding the Bid is to be directed.
   6) All names must be typed or printed below the signature.

1.05 **PROJECT DOCUMENTS**
A. The Project Documents consist of the following:
   1) Instructions to Bidders
   2) Small Public Works Bid Proposal
   3) Mandatory Bidder Responsibility Checklist
4) Supplemental Bidder Certifications
5) Mandatory Subcontractor Responsibility Checklist
6) Small Public Works Contract
   a. Exhibit A – Summary of Work
   b. Exhibit B – Technical Specifications
7) 2012 Standard Specifications for Road, Bridge and Municipal Construction
8) Special Provisions and District Standard Details
9) General Engineering Specifications
10) Other Plans and Specifications (as referenced)

1.06 PERTINENT TIME CONSTRAINTS
Time constraints are stated in Exhibit A, Summary of Work, and in the Small Public Works Contract.

1.07 SUBCONTRACTOR LISTING
Each Bidder shall provide a list of all Subcontractors proposed to perform or render service for a portion of the Work, including (1) the Subcontractor’s name and business address, and (2) the portion of the Work to be performed by each proposed Subcontractor. Only one Subcontractor shall be listed for each portion of the Work so defined by the Bidder. The proposed Subcontractors must be licensed according to the state and jurisdiction where the work is located.
The apparent low bidder shall complete and submit the Mandatory Subcontractor Responsibility Checklist within two business days of the Bid Submittal Deadline.

1.08 AWARD
If award is made, the Owner will award the Small Public Works Contract at the prices named in the Bid to the lowest responsive, responsible Bidder complying with Instructions to Bidders. The Owner reserves the right to reject any or all Bids, and to waive any irregularities or informalities of any Bid. The competency and responsibility of Bidders as evidenced by the information accompanying the Proposals, which will be subject to verification, will be considered in making the award.
An award, if award is made, will be made within the time stated in the Exhibit A, Summary of Work, of the Small Public Works Contract and no Bidder may withdraw their Bid within such time period.

PART 2 – BIDDER RESPONSIBILITY CRITERIA

2.01 MANDATORY BIDDER RESPONSIBILITY CRITERIA
A. It is the intent of Owner to award a contract to the lowest responsible bidder. Before award, the bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder shall be required by the Owner to submit documentation demonstrating compliance with the criteria. The Owner reserves the right to request such documentation from other bidders. The bidder must:
   1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal;
   2. Have a current Washington Unified Business Identifier (UBI) number;
   3. If applicable:
      a. Have Industrial Insurance (workers’ compensation) coverage for the bidder’s employees working in Washington, as required in Title 51 RCW;
b. Have a Washington Employment Security Department number, as required in Title 50 RCW;

c. Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

2.02
A. The Bidder shall complete the Mandatory Bidder Responsibility Checklist in the Project Documents and submit it to the Owner at the time of Bid.

2.03 COMPLETION OF SIMILAR PROJECTS
A. The Bidder shall have successfully completed projects of a similar size and scope as required by the contract documents for this project. In evaluating whether the projects were “successfully completed,” the Owner may check owner references for the previous projects and may evaluate the owner’s assessment of the Bidder performance.

B. The Bidder shall submit a list of projects of similar size and scope to this project completed within the last five (5) years. For the purposes of meeting this criterion, the Owner has determined that “similar size and scope to this project” means project that have the following characteristics:

1. Dredging or grading work.

C. Provide, at a minimum, the following information:

1. Project Name
2. Owner’s name and contact information for the owner’s representative
3. Date of Award
4. Awarded contract amount

2.04 SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA
A. In addition to the mandatory bidder responsibility criteria, and Completion of Similar Projects, referenced above, the Bidder must also meet the following relevant supplemental bidder responsibility criteria applicable to the Project. When requested, the Bidder shall provide the Owner with documentation as evidence that they meet the supplemental bidder responsibility criteria, and such documentation must be submitted to the Owner within two business days after its request. The Owner reserves the right to request such documentation from other bidders.

B. The Bidder shall complete the Supplemental Bidder Certifications in the Project Documents and submit it to the Owner at the time of Bid.

C. Business Status

The Bidder shall not be "inactive" or "not in good standing" with the Washington State Secretary of State's Office, the Department of Revenue or the Department of Labor & Industries.

D. Subcontractor Responsibility Bidder’s standard subcontract form shall include the subcontractor responsibility language required by RCW 39.06.020, and the Bidder shall have an established procedure to validate the responsibility of each of its subcontractors. The Bidder’s subcontract form shall also include a requirement that each of its subcontractors shall have and document a similar procedure to determine whether the sub-tier subcontractors with whom it contracts are also
“responsible” subcontractors as defined by RCW 39.06.020.

E. Claims Against Retainage and Bonds
The Bidder shall not have a record of excessive claims filed against the retainage or payment bonds for public works projects during the previous five years that demonstrate a lack of effective management by the Bidder of making timely and appropriate payments to its subcontractors, suppliers, and workers, unless there are extenuating circumstances acceptable to the Owner.

F. Termination for Cause
The Bidder shall not have had any public works contract terminated for cause by a government agency during the five-year period immediately preceding the bid submittal deadline for this project, unless there are extenuating circumstances acceptable to the Owner.

G. Liquidated Damages
The Bidder shall not have been assessed liquidated damages related to the performance of a public works contract by a government agency during the five-year period immediately preceding the bid submittal deadline for this project, unless there are extenuating circumstances acceptable to the Owner.

H. Litigation
The Bidder shall not have been a party as a plaintiff or defendant in any lawsuits in Washington State superior or district court in the Puget Sound region (defined as King, Kitsap, Pierce, Snohomish and Thurston Counties) or federal district court for Western Washington in the last five years involving performance or payment issues relating to a public works contract which were resolved adversely to the Bidder through judgment or settlement, unless there are extenuating circumstances acceptable to the Owner.

I. Delinquent State Taxes
The Bidder shall not owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department of Revenue.
J. Federal Debarment
The Bidder shall not currently be debarred or suspended by the Federal government.

K. Public Bidding Crimes
The Bidder shall not have been convicted of a crime involving bidding on a public works contract within five years from the bid submittal deadline.

2.05 PROCEDURE TO REQUEST MODIFICATION OF SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA
A. During the bidding period, but not later than five (5) business days before the bid submittal deadline, a potential bidder may request that the Owner modify the supplemental bidder responsibility criteria. The Owner shall evaluate any such requests, and if a decision is made by the Owner in its sole discretion to modify the criteria, such modification shall be communicated to all bidders and plan holders via the issuance of an addendum to the bidding documents. If the Owner determines not to modify the supplemental criteria, the Owner shall notify the requesting bidder of its decision in writing.

2.06 APPEAL OF DETERMINATION THAT BIDDER DOES NOT MEET RESPONSIBILITY CRITERIA
A. If the Owner determines that a bidder does not meet the bidder responsibility criteria set forth in this section and is therefore not a responsible bidder, the Owner shall notify the bidder in writing with the reasons for its determination. If the bidder disagrees with this determination, it may appeal the determination within twenty-four (24) hours of receipt of the Owner’s determination by presenting additional information in writing to the Owner. The Owner shall consider the additional information before issuing its final determination in writing. If the final determination affirms that the bidder is not responsible, the Owner will not execute a contract with any other bidder until two (2) business days after the bidder determined to be not responsible has received written notice of the final determination. For the purposes of this subsection, the date of the Owner’s transmission of the Owner’s determination(s) by facsimile or electronic mail to the bidder at the facsimile number or e-mail address provided by the bidder in its bid shall constitute the date of receipt by the bidder of the written notices provided for herein.

PART 3 – INSURANCE AND BONDS
3.01 INSURANCE
The Contractor shall obtain and keep in force during the term of the Contract public liability and property damage insurance in the amounts and coverages as required in the Small Public Works Contract.

3.02 PERFORMANCE AND PAYMENT BONDS
The Successful Bidder will be required to furnish and pay for Performance and Payment bonds as required in the Small Public Works Contract for the faithful performance and payment of all its obligations under this Contract.

PART 4 – MISCELLANEOUS PROVISIONS
4.01 PREVAILING WAGES
A. The Successful Bidder shall pay prevailing wages as required and shall comply with chapter 39.12 RCW and chapter 49.28 RCW or as those statutes may be amended. Notice of intent to pay prevailing wages and prevailing wage rates for the project must be posted for the benefit of workers.

B. Pursuant to RCW 89.16.040 and RCW 39.04.010, certain land rehabilitation projects may be considered to be the work of “reclamation districts” and are not subject to the
prevailing wage requirements. If all or any portion of the Project is exempt from the requirement to pay prevailing wages under chapter 39.12, the Owner will issue an appropriate notice to bidders so that bids may be prepared accordingly. Unless notice is given by the Owner, bidders should assume that the prevailing wage requirements of chapter 39.12 RCW will apply.

A. The rules and regulations of the Department of Labor and Industries and the schedule of prevailing wage rates for the locality or localities where this Contract will be performed as determined by the Industrial Statistician of the Department of Labor and Industries, are by this reference made a part of this Contract as though fully set forth herein.

B. A copy of the Prevailing Wage Rates can be obtained in the following formats:
   i. An electronic version of the Prevailing Wage Rates for Journey and Apprentice levels can be obtained from the following Department of Labor and Industries web site:
      www.lni.wa.gov/TradesLicensing/PrevWage/WageRates/default.asp • The County for which the work is to be completed shall be: King County
      • The Effective Date for rate shall be: July 1st, 2020 ii. A copy of the Prevailing Wage Rates for this project can also be reviewed and obtained at the District’s Headquarters at the address listed above.
   iii. A copy of the Prevailing Wage Rates can be sent by US Mail upon request.

4.02 SAFETY AND PROTECTION
A. The Successful Bidder shall be responsible for all the safety of the Project site, including but not limited to trench safety systems and traffic control.

B. Where the Project work includes excavation, the Bid shall include a separate lump sum cost for providing, installing and maintaining trench safety systems as required by chapters 49.17 and 39.04 RCW.

4.03 ACCESS TO FACILITIES, PREMISES AND RECORDS
Representatives of the Owner shall have access to the work whenever it is in preparation or progress, and proper facilities shall be provided by the Contractor for such access and inspection. Representatives shall have access to any books, documents, papers, and records of the Contractor, which are pertinent to the project for the purpose of making audit, examination, excerpts, and transcriptions thereof.

END OF SECTION
PROJECT NAME: Cherry Valley Drainage Maintenance 2020 BID
SUBMITTAL DEADLINE: June 25th, 2020 at 5PM
ATTENTION: Liz Stockton

PART 1 - GENERAL

1.01 Bids should be delivered to the District Office in accordance with the Instruction to Bidders and the Summary of Work.

District Offices:
Snoqualmie Valley
Watershed Improvement
District Attn: Liz Stockton
P.O. Box 1148
Carnation, WA 98014
Phone: (206)384-0129
Email: liz@svwid.com
Copies of Bids in a PDF file format can be emailed to the email address listed above.

1.02 PROPOSAL
The undersigned Bidder hereby certifies that the Bidder has examined the location and construction details of work, is familiar with the local conditions at the place where the work is to be done, and has read and thoroughly understands the Project Documents governing the work and the method by which payment will be made for said work and hereby propose to undertake and complete the work in accordance with said Project Documents and that the Bidder will take in full payment therefor the sums set forth in the following Bid Schedule.

1.03 BID CONDITIONS
It is expressly understood and agreed that the following Bid Schedule amounts are the basis for establishing the low bidder for award of the Contract and that the GRAND TOTAL is a lump sum bid. Bid prices shall be exclusive of any sales tax, which will be separately compensated based upon actual contract payments.

1.04 BIDDER INFORMATION
Proper Name of Bidder: ____________________________________________
Mailing Address: __________________________________________________
Contractor’s License No.: ___________________________ UBI No: ______________
City of [***] Business License No.: ________________________________
Phone Number: _______________ Fax Number: _______________________
Email: ______________________ Address: ____________________________

SCHEDULE OF UNIT PRICES

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<th>Item</th>
<th>BID ITEM DESCRIPTION</th>
<th>BID QTY</th>
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<th>UNIT PRICE ($/Cents)</th>
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**BASE BID Subtotal**

**W.S.S.T (8.6%)**

**BASE BID TOTAL (Subtotal with Sales Tax)**

1.05 **BID SUMMARY**

Amount Bid
Washington State Sales Tax @ [8.6]%
GRAND TOTAL in figures, including tax
GRAND TOTAL in words, including tax

By: ______________________________

Signature

______________________________

Printed

______________________________

Title
# Mandatory Bidder Responsibility Checklist

The following checklist will be used by Owners in documenting that a Bidder meets the mandatory bidder responsibility criteria. Bidders shall print a copy of the applicable documentation from the appropriate website to include with this checklist. This form and associated documentation shall be submitted as part of the Bidder’s Bid.

<table>
<thead>
<tr>
<th>General Information</th>
<th>Bid Submittal Deadline:</th>
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<tbody>
<tr>
<td>Project Name:</td>
<td>Project Number:</td>
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<tr>
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<td>Expiration Date:</td>
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<tr>
<td>Account Number:</td>
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<tr>
<td>Account Current: Yes ☐ No ☐</td>
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<tr>
<td>Electrical: If required, Electrical Contractor’s License?</td>
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<tbody>
<tr>
<td>Is Bidder on Infraction List?</td>
</tr>
<tr>
<td>Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

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<th></th>
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</thead>
<tbody>
<tr>
<td>Is the Bidder listed on the “Contractors Not Allowed to Bid” list of the Department of Labor and Industries?</td>
</tr>
<tr>
<td>Yes ☐ No ☐</td>
</tr>
</tbody>
</table>

| Name and Address of Registered Agent, General Partner or Managing Member |
SUPPLEMENTAL BIDDER CERTIFICATIONS

As part of the Supplemental Bidder Responsibility Criteria documentation, the Bidder shall complete all of the following Certifications by checking the appropriate boxes and signing the bottom portion of the form. If the Bidder has been involved in any of the described activities, then on a separate sheet, provide a written explanation as discussed below.

Termination for Cause Certification / Explanation

Instructions to Bidders: check the appropriate box

☐ The undersigned certifies that the Bidder has not had any public works contracts terminated for cause by a government agency during the five (5) year period immediately preceding the bid submittal deadline for this Project.

☐ Alternatively, the undersigned confirms that the Bidder has had any public works contracts terminated for cause by a government agency during the five (5) year period immediately preceding the bid submittal deadline for this Project.

If the Bidder has had any public works contracts terminated for cause as discussed above, provide a written explanation for all contracts terminated for cause by identifying the Project contract which was terminated, the government agency which terminated the contract, the date of the termination, and a description of the circumstances surrounding the termination.

Liquidated Damages Certification / Explanation

Instructions to Bidders: check the appropriate box

☐ The undersigned certifies that the Bidder has not been assessed liquidated damages related to the performance of a public works contract by a government agency during the five (5) year period immediately preceding the bid submittal deadline for this Project.

☐ Alternatively, the undersigned confirms that the Bidder has been assessed liquidated damages related to the performance of a public works contract by a government agency during the five (5) year period immediately preceding the bid submittal deadline for this Project.

If the Bidder has been assessed liquidated damages as discussed above, provide a written explanation for all liquidated damages paid by identifying the Project, the government agency
which assessed the liquidated damages, the amount of the liquidated damages, the date the liquidated damages were paid, and a description of the circumstances surrounding the assessment.

**Litigation Certification / Explanation**

Instructions to Bidders: **check the appropriate box**

☐ The undersigned certifies that the Bidder has not been a party as a plaintiff or defendant in any lawsuits, in Washington State superior or district court in the Puget Sound region (defined as King, Kitsap, Pierce, Snohomish and Thurston Counties) or federal district court for Western Washington, during the five (5) year period immediately preceding the bid submittal deadline for this Project, involving performance or payment issues relating to a public works contract, which were resolved adversely to the Bidder through judgment or settlement.

☐ Alternatively, the undersigned confirms that the Bidder has been a party as a plaintiff or defendant in a lawsuit, in Washington State superior or district court in the Puget Sound region (defined above) or federal district court for Western Washington during the five (5) year period immediately preceding the bid submittal deadline for this Project, involving performance or payment issues relating to a public works contract, which were resolved adversely to the Bidder through judgment or settlement.

If the Bidder has been involved in litigation as discussed above, provide a written explanation for all lawsuits in which the Bidder has been involved in the preceding five (5) years, identifying the parties, court, case number, status of case, and judgment and penalties, if appropriate.

**Public Bidding Crimes Certification / Explanation**

Instructions to Bidders: **check the appropriate box**

☐ The undersigned certifies that the Bidder has not been convicted of a crime involving bidding on a public works contract.

☐ Alternatively, the undersigned confirms that the Bidder has been convicted of a crime involving bidding on a public works contract.

If the Bidder has been convicted of a public bidding crime as discussed above, provide a written explanation of the conviction(s) in which the Bidder was involved, identifying the parties, court, case number, status of case, and judgment and penalties, if appropriate.

____________________________  ______________________________
(Date)                        (Proper Name of Bidder)

____________________________
(Signature)

____________________________
(Printed Name)

____________________________
(Title)
**Mandatory Subcontractor Responsibility Checklist**

The following checklist may be used by Owners, Contractors and Subcontractors in documenting that a subcontractor of any tier meets the subcontractor responsibility criteria. Bidders shall print a copy of documentation from the appropriate website to include with this checklist. This form and associated documentation shall be submitted as part of the Supplemental Bidder Responsibility Criteria.

<table>
<thead>
<tr>
<th>General Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subcontractor Registration – <a href="https://fortress.wa.gov/lni/b">https://fortress.wa.gov/lni/b</a> bip/</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Number:</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Effective Date (must be effective on or before Subcontract Bid Submittal Deadline):</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current UBI Number – <a href="http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/">http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>UBI Number:</td>
</tr>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Industrial Insurance Coverage – Attach a copy of the Employer Liability Certificate that is available at: <a href="https://fortress.wa.gov/lni/crpsi/MainMenu.aspx">https://fortress.wa.gov/lni/crpsi/MainMenu.aspx</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Number:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employment Security Department Number –</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employment Security Department Number:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State Excise Tax Registration Number – <a href="http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/">http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Registration Number:</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contractor Licenses – <a href="https://fortress.wa.gov/lni/b">https://fortress.wa.gov/lni/b</a> bip/</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical: If required, Electrical Contractor’s License?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Is Subcontractor on Infraction List?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the Subcontractor listed on the “Contractors Not Allowed to Bid” list of the Department of Labor and Industries?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name and Address of Registered Agent, General Partner or Managing Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>For District Use During Review</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>• Has Bidder provided the following documentation or information •</td>
</tr>
<tr>
<td>Employer Liability Certificate?                                                           Yes ☐  No ☐</td>
</tr>
<tr>
<td>Employment Security Department on account number?                                         Yes ☐  No ☐</td>
</tr>
<tr>
<td>Electrical Contractor’s License Number?                                                   Yes ☐  No ☐</td>
</tr>
<tr>
<td>Elevator Contractor’s License?                                                           Yes ☐  No ☐</td>
</tr>
<tr>
<td>Checked by:</td>
</tr>
<tr>
<td>Name of Employee:                                                                           Date:</td>
</tr>
</tbody>
</table>
EXHIBIT A

SUMMARY OF WORK

1.01 PROJECT LOCATION
This project is located on private land at the following locations:
Site: 19228 Duvall-Monroe Rd Duvall, WA 98019

1.02 PRE-BID MEETING
An onsite pre-bid meeting will be offered as these projects are located on private land. There will be one pre-bid site meeting at this site on June 17th, 2020 at 9am. Additional pre-bid meetings will not be given.
Project site viewing access will only be allowed during the pre-bid meeting. Access is not granted for pre-bid inspection to any contractor, by the Landowner, except during the pre-bid meeting.

1.03 TIMING
Bids must be received by the date and time specified in the Bid Proposal. Once received, bids and responsibility criteria will be compiled for review by staff and presented at special meeting the District Board of Supervisors by June 25th, 2020 at 7pm. The District Board of Supervisors will award the contract for the project to the lowest responsible bidder provided that, whenever there is a reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the Board of Supervisors may call for new bids. All work must be completed by the dates listed in section 1.04.

1.04 DESCRIPTION OF THE WORK

The project consists of, but is not limited to providing all materials, labor, and equipment, except as specifically identified in Exhibit A “Summary of Work” and Exhibit B “Technical Specifications”:

A. All bidding contractors are highly advised to attend the pre-bid meeting to discuss this project in detail with the King County ADAP engineer and project manager.

B. All defishing, water quality monitoring for fish safety, and planting along ditches will be the responsibility of King County ADAP.

C. A one-hour pre-construction meeting is required prior to mobilization of any heavy equipment.

D. It is the contractor’s responsibility to monitor excavation elevations and ensure that maintenance dredging does not exceed historical-channel extents.

E. It is the contractor’s responsibility to provide erosion control measures as necessary.

F. It is the contractor’s responsibility to reseed disturbed areas where heavy equipment has damaged pastures or any farmland in accessing ditches.

G. No utilities have been located on site. It is the contractor’s responsibility of the to locate
any and all utilities prior to starting work.

H. All work shall be performed in accordance King County’s agreement for best-management practices for maintenance of agricultural waterways (BMPs), the Washington Department of Fish and Wildlife (WDFW) Hydraulic Project Approval (HPA), and the King Conservation District Farm Plan. BMPs can be found here: https://www.kingcounty.gov/services/environment/water-and-land/stormwater/agricultural-drainage-assistance/waterway-maintenance-bmp-manual.aspx

I. In-Channel work will occur within the time frame allowed by the HPA with an end date by September 30, 2020 (State HPA permitting may dictate an earlier date).

K. Ditches defined as ‘Lateral A and Tributary 5 &7’ may require removal of any beaver dams that are subsequently constructed in these channels while the contractor is onsite and during the allowable work window per WDFW, that includes removal of any anchor wood and associated mud sills.

Site: Agricultural Ditches identified as ‘Lateral A and Tributary 7 & 5’ at 19228 Duvall-Monroe Rd Duvall, WA 98019 as determined below:

A. Task 1: Dredge approximately 3,860 linear feet of a high-modified ag ditch identified as ‘Lateral A’ in attached site plans. This amount includes 1,000 feet of dis-continuous spot dredging and 2,860 feet of continuous dredging.
   a. A high-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a high amount of aquatic animal species. Fish presence is expected to be variable based on previous fish studies and poor environmental conditions for salmonids, specifically, to thrive. Water quality conditions in the lead up to and throughout the project will inform the contractor of the best timing to undertake the spot dredging and continuous dredging. It is expected that fish relocation in the area of spot dredging will have most favorable temperature and DO conditions during the early portion of the HPA authorized fish-window. In contrast, it is expected there will be much fewer fish to relocate in the area of continuous dredging during mid to late summer due to extremely low dissolved oxygen conditions.

B. Task 2: Dredge approximately 1,071 linear feet of a moderate-modified ag ditch identified as ‘Tributary 7’ in attached site plans.
   a. A moderate-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a moderate amount of aquatic animal species. However, this ditch has been historically dry in late summer and is expected to be dry again by August 2020.

C. Task 3: Dredge approximately 121 linear feet of a moderate-modified ag ditch identified as ‘Tributary 5’ in attached site plans.
   b. A moderate-modified ag ditch is defined by King County ADAP as an agricultural ditch that may contain a moderate amount of aquatic animal species. Fish presence is expected to be variable based on previous fish studies and poor environmental conditions for salmonids to thrive in Tributary 5.

D. Task 4: Spread sediment spoils from entire length of project that is approximately 5,052 linear feet with an expected dredged volume of 5,000 cubic yards. Spoils must be spread on adjacent farm fields at a depth no greater than 6".
EXHIBIT B TECHNICAL SPECIFICATIONS

Site 1
Notes:
Total maintenance length to be included in this project is the entire length of Lateral A, and the indicated portions of tributary 5 and 7. The majority of the proposed work for this project will be as follows:

<table>
<thead>
<tr>
<th>Waterway Classification</th>
<th>Length</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Modified</td>
<td>3,860</td>
<td>Includes expected spot dredging. This number is approximate as spot dredging may adjust and/or add other high spots along any portion of Lateral A.</td>
</tr>
<tr>
<td>Moderate Modified (DRY)</td>
<td>1,071</td>
<td>Little/no expected water — dry in Aug. 2019</td>
</tr>
<tr>
<td>Moderate Modified</td>
<td>121</td>
<td></td>
</tr>
</tbody>
</table>

No culvert or bridge replacements are proposed as part of this project. Follow up spot dredging, vegetation removal and beaver dam removal may occur during within the timing limitations of the HPA.

Actual length may be more or less than total listed, and will be based on assessments made onsite at the time of excavation. The landowner is under no obligation to perform the work shown in this plan in part or whole.

1. Estimated dredge volume: approximately 5,000 cubic yards (yd³)
2. All work shall be performed in accordance with King County's agreement for best management practices for maintenance of agricultural waterways (BMPs), the Washington Department of Fish and Wildlife (WDFW) Hydraulic Project Approval (HPA), and the King Conservation District (KCD) farm plan.
3. In-channel work will occur within the time frame allowed by the HPA.
4. Spoils may be spread on farm fields to a depth no greater than 6 inches or removed from the site and disposed of in a legal manner.
5. Fish relocation may be performed by King County, at the direction of the KC ADAP representative and with coordination by the maintenance contractor or landowner. Staffing shortages, health restrictions and other conditions may extend the timeline the county can reasonably provide resources.
6. A 1-hour pre-construction meeting, including the landowner or landowner's representative, the maintenance contractor and a King County ADAP employee, is required prior to the start of any maintenance activities.
7. It is the contractor's responsibility to monitor excavation elevations and ensure that maintenance dredging does not exceed historical—channel extents.
8. Native vegetation should be protected to the extent practicable.
9. The landowner is responsible for protecting the installed planting from livestock grazing and all farm activities.
10. No utilities have been located. It is the responsibility of the excavator contractor (or landowner, if no contractor is used) to locate utilities.
Site History: Drainage District 7 has existed for approximately 100 years. Cherry Creek, Lateral A and Lateral B as well as gate structures and a pump are depicted in original planned profiles and details still on file in government archives. The original gate structures and pump were replaced around the 1960's. The current pumps were installed around 2005. Tributary 9 was maintained by the King County Fish & Ditch program in 2000. Working drain tiles were discovered in the adjacent fields at the time. The upper extents of Lateral B (not shown herein) were maintained in a 2015 ADAP project. The fish capture data from these two projects are summarized here:

<table>
<thead>
<tr>
<th>Channel</th>
<th>Lateral 9</th>
<th>US end of Lateral B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Length of Capture Area</td>
<td>1,400 Ft</td>
<td>5,122</td>
</tr>
<tr>
<td>Date</td>
<td>Aug 5–9, 1999</td>
<td>8/15/2015</td>
</tr>
</tbody>
</table>

Non-anadromous Fish
- Coho: 2,373
- Chinook: 28
- Cutthroat: 3
- Steelhead: 0

Fish Relocation: Fish relocation will occur in these locations, listed in order of preference: upstream (of project), adjacent tributary, nearby stream, river, downstream. These release sites, which will be considered first, have been identified on the plan map and described herein. Olympic Mudminnow will only be relocated upstream or downstream of the project site. Resilient fish species, such as Stickleback and Sculpin, may be captured and released into conditions that would not be deemed acceptable for capture/release of salmonids, with oversight by the ADAP fish relocation lead fish expert.

<table>
<thead>
<tr>
<th>Site</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Upstream of Project Reach</td>
</tr>
<tr>
<td>2</td>
<td>Lateral B/Waterwheel Creek</td>
</tr>
<tr>
<td>3</td>
<td>Lateral 9</td>
</tr>
<tr>
<td>4</td>
<td>Cherry Creek – Upstream</td>
</tr>
<tr>
<td>5</td>
<td>Snoqualmie River</td>
</tr>
<tr>
<td>6</td>
<td>Cherry Creek – Downstream</td>
</tr>
<tr>
<td>7</td>
<td>Access through adjoining landowner</td>
</tr>
</tbody>
</table>

Expected Hydrology

<table>
<thead>
<tr>
<th>Segment</th>
<th>Length (ft)</th>
<th>DRY?</th>
<th>Hydrology</th>
<th>Mapped Classification</th>
<th>Expected Fish Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lateral A</td>
<td>3,566</td>
<td>no</td>
<td>Flow can be low in summer. Beaver Dams can cause significant disconnect. Backwater from Cherry Creek can cause a lot of water depth in Lateral A. Drainage from tributary 5 contributes up slope drainage</td>
<td>High Modified</td>
<td>Fish use is expected to be high to approximately station 33+60 (junction with Trib 5). Beyond this point, the channel has large amounts of accumulated sediment and vegetation. Fish use is expected to be variable. Dissolved oxygen measurement in August 2019 at station 46+45 (junction with Trib 7) showed an average 0.0 mg/L, whereas DO at 10+00 on Lateral A averaged 4 mg/L, and trended as high as 9 mg/L.</td>
</tr>
<tr>
<td>Tributary 5</td>
<td>12</td>
<td>no</td>
<td>Flow come from up-slope drainage</td>
<td>Moderate Modified</td>
<td>The bottom section of this channel would be expected to have similar fish presence as Lateral A</td>
</tr>
<tr>
<td>Tributary 7</td>
<td>1,071</td>
<td>yes</td>
<td>This channel drains up slope drainage. During survey in August 2019, this channel was dry.</td>
<td>Moderate Modified</td>
<td>There is no expected fish use in a dry channel</td>
</tr>
</tbody>
</table>

King County
Department of Natural Resources and Parks
Water and Land Resources Division
Stormwater Services Section
Christie True, Director
**Excavation Strategy:**
1. The first year of excavation activities will focus on: opening Lateral A from the tributary 5 junction to the end of Lateral A; excavating high points in Lateral A downstream to the gate structure; excavating trib 5 from Lateral A to the junction with trib 5a, and excavating trib 7 to allow drainage of the adjoining agriculture.
2. Monitor the low-flow condition in Cherry Creek, to identify beaver activity that is causing additional backwater into Lateral A. Remove dams or remnants of dams that are causing backwater for the life of the permit associated with this plan.
3. Remove any beaver dams that are subsequently constructed on the maintained channels for the life of the permit. Mechanized removal of beaver dams, during the allowable work window, removes any anchor wood and the associated mud sill.
4. After the initial work, monitor Lateral A for additional high points and/or vegetation accumulation that impact drainage
5. Maintenance of waterways not explicitly identified for maintenance in this plan can be evaluated for future projects. Contact the King County ADAP program manager for further coordination.

**Beaver/Drainage Strategy:** Maintaining the drainage to its originally intended function is important for adjacent agriculture. Allowing water to reach its low-flow potential in the main ditches allows the water to drain out of the contributing laterals and allows drain tiles to activate which in turn leads to more useable and productive fields earlier in the season, subsequently allowing farmers another tool to be more competitive with their product. A major challenge for agricultural drainage is ever-increasing beaver activity. This plan will outline certain steps that are important to maintaining good drainage for the farmland being served by drainage district 7.

1. Maintain the channel bottom of Lateral A, up to its historical extent (approx. el. 22H), for its entirety.
2. Tributary 5, from Lateral A to the junction with Tributary 5a, should be maintained to allow drainage out of Lateral 5a. Drainage of Lateral 5a is critical for maintaining viable conditions in the farming area north of Lateral 5a.
3. On those channels where drainage to the low-flow level provides the drainage function necessary to allow farming, remove beaver dams entirely. Within the channels planned for maintenance as part of this plan, that includes Lateral A, tributary 5/5a and tributary 7. This does not preclude the other listed channels from being equally important, however, they were not considered for this project.
4. The low-water elevation in Lateral A is dependent on the water level in Cherry Creek. Cherry Creek is part of the drainage network of drainage district 7, and needs to be considered as part of the contributing factors to how Laterals A and B function. Beaver Dams in Cherry Creek should be removed or kept at an elevation that allows Lateral A to drain to the low flow level documented in this plan. Future work plans involving Cherry Creek should prioritize maintaining the low-flow range in Lateral A that is documented in this plan.
5. Removal of beaver dams in their entirety using mechanical equipment is strongly advised. Hand removal and notchling is a stop gap measure that is difficult to maintain when active beavers are present. Complete removal of a dam removes all the anchor wood and sediment mound that beavers use to easily re-build a dam in place.
6. Consider making use of the Tulalip beaver relocation team as part of any trapping strategy. Coordinate trapping with landowners in the upstream area of Lateral B for maximum effectiveness.
7. Consider using structures, such as pond levelers, to stabilize the impact of beaver, where they are not impacting the productivity of agriculture.
8. Additional strategies may help, such as using beaver scents to prevent the quick return of beavers after trapping.
Christie True, Director
Stormwater Services Section
Water and Land Resources Division
Department of Natural Resources and Parks

Know what's below.

R

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King County

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Water and Land Resources Division
Stormwater Services Section
Cherie True, Director

Ag. Waterway - High Modified ADAP Class (included in Project)
Ag. Waterway - Moderate Modified ADAP Class (included in Project)
Ag. Waterway - Class not shown (D’d for future project)
Agr. Waterway - Class not shown (Not part of project)
Existing Farm Road
Existing Bridge
Parcel Boundary (from KC GIS Data)
Lateral A Profile

Dredge & Vegetation Removal

Jcn Trib 3 (33+60)
35x4 ft Vehicle Bridge
10 Ton Load Limit Posted

Jcn Trib 7 (44+45)

Jcn Trib 8

Jcn Lateral B

Jcn Trib 4

Jcn Trib 5

20x14 ft Vehicle Bridge
10 Ton Load Limit Posted

Beaver Dam
Remove Completely

Know what's below.

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Water and Land Resources Division
Stormwater Services Section
Christine True, Director

Shaded portions show approximate areas that will be addressed in the first year of excavation work. As water levels drop to summer low flows, additional high points may be revealed and/or the exact length of spot dredging may need to be adjusted more or less than is shown. The areas shown should be considered as approximate to be verified prior to excavation.

Additional portions of Lateral A may be subsequently identified for vegetation removal and/or dredging within the timeframe of the HPA. Maintain removal of beaver dams within the timeframe of the HPA.

R

Note:
The low-water in Lateral A is affected by the water height in Cherry Creek. Beaver dams built in the Cherry Creek channel downstream of the gate and pump structure are at risk of causing a backwater condition in Lateral A. The expected normal low-flow water elevation in lateral A is at an elevation between the bottom-most gate-sill, ranging to a height of 1-foot above it (el. 24ft – 25ft in this plan). Remove beaver dams from Cherry Creek that cause a backwater condition in Lateral A. Remove all beaver dams along Lateral A.

This project will include the removal of any beaver dams or remnants in cherry creek causing a backwater condition in Lateral A.

Low water – expected range

Existing Channel Bottom
Existing Ground (Left Bank looking Upstream)
Existing Ground (Right Bank looking Upstream)
Approximate Dredge Extents
Water Surface (8/20/2019–8/22/2019)
Sediment depth at probe resistance
Lateral A Tributary 5 Profile

- Dredge & Vegetation Removal
- 30x14 ft Vehicle Bridge 10 Ton Load Limit Posted
- Beaver Dam Removal Completely
- Junction Tributary 5a

Lateral A Tributary 7 Profile

- Dredge & Vegetation Removal

Legend:
- Red: Existing Ground and Channel Bottom
- Dashed pink: Existing Ground (Left Bank looking Upstream)
- Dashed blue: Existing Ground (Right Bank looking Upstream)
- Dashed green: Approximate Dredge Extents
- Blue: Water Surface (8/20/2019–8/22/2019)
- Crosses: Sediment depth at probe resistance
- Light blue: Low water – expected range

King County
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Water and Land Resources Division
Stormwater Services Section
Christie True, Director

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Profile View (2 of 2)
Lateral A Section 1 (1+64)

Lateral A Section 2 (5+70)

Lateral A Section 3 (6+37)

Lateral A Section 4 (7+11)

Existing Ground and Channel Bottom
Approximate Dredge Extents
Water Surface (8/20/2019–8/22/2019)
Lateral A Section 5 (15+40)

Lateral A Section 6 (16+36)

Lateral A Section 7 (17+30)

Lateral A Section 8 (18+91)

Existing Ground and Channel Bottom
----- Approximate Dredge Extents
----- Water Surface (8/20/2019–8/22/2019)

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Water and Land Resources Division
Stormwater Services Section
Cherie True, Director

SECTION VIEW (2 of 6)
Cherry Valley ADAP
Drainage District 7
15225 SE 162nd St
Milton, WA 98354

6/2/20
Note: A hedgrow type planting will be planted at the top of both banks in accordance with the ADAP channel classification at the time of construction.

Some placement adjustments may be made at time of installation. Areas that are densely vegetated with native vegetation already will not be re-planting, but identified for the field crews, and worked around. Due to the heavy presence of beaver, plant selection will be towards those species that beaver prefer less. Planting only occurs where channel excavation or de-vegetation actually occurs.
Notes:
1. Prior to planting, install cardboard sheeting as shown on detail.
2. As stated on page 24 of the King County ADAP BMP Manual, the number of rows required is based on the channel classification at the time of construction (see table below). If the channel is reclassified during construction, the number of rows of plantings will be updated accordingly.

<table>
<thead>
<tr>
<th>Channel Classification</th>
<th>Required Rows of Plantings</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Modified</td>
<td>3</td>
</tr>
<tr>
<td>Moderate Modified, Low Modified, and High Artificial</td>
<td>2</td>
</tr>
<tr>
<td>Moderate Artificial</td>
<td>1</td>
</tr>
<tr>
<td>Low Artificial</td>
<td>0</td>
</tr>
</tbody>
</table>

3. Planting layout and species may be modified by ADAP engineer to better suit site conditions. However, the plant count required by ADAP BMP Manual shall be maintained unless otherwise approved by WDFW.

4. For plant installation specifications see [link] and [link].

<table>
<thead>
<tr>
<th>Plant Species</th>
<th>Count</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black Twinberry</td>
<td>2,540</td>
<td>1 gal</td>
</tr>
<tr>
<td>Pacific Ninebark</td>
<td>2,540</td>
<td>1 gal</td>
</tr>
<tr>
<td>Red-osier Dogwood</td>
<td>4,226</td>
<td>Live Stake</td>
</tr>
</tbody>
</table>
**Notes:**

1. Cardboard should be installed in two layers.

2. One layer of jute (see 4) to be installed on top of cardboard before stakes. Jute rolls are 4' wide by 225' long. To cover the entire 6' width of cardboard, two widths of jute are required, with 2' of overlap in the middle. The jute should be installed to line up directly with outside edges of the cardboard.

3. At each staking location, two stakes are driven at opposite angles until the head is just above the cardboard but not puncturing it.
Weed Barrier Installation for Three Rows of Plantings (NTS)

Notes:
1. The top and bottom length-wise cardboard junctions do not overlap, see 1.
2. Cardboard should be installed in two layers.
3. One layer of jute (see 2) to be installed on top of cardboard before stakes. Jute rolls are 4' wide by 225' long. To cover the 9' width of cardboard, two widths of jute are required, with a 1' gap in the middle. The jute should be installed to line up directly with outside edges of the cardboard.
4. At each staking location, two stakes are driven at opposite angles until the head is just above the cardboard but not puncturing it.
Planting Instructions:
1. In hard ground, use steel bar, star drill, or similar to prepare pilot holes for stakes. Pilot hole shall be slightly smaller than the diameter of stake.
2. Plant stakes by hand.
3. Backfill voids around stake with a slurry of native soil and water. Collapse air pockets near all cuttings by tapping soil around the cutting base with boot.
4. Along the first row, slightly angle stakes toward the channel.
5. Try to plant stake within 24 hours of taking cutting; keep beveled end moist until planted.

Top of root ball ~\( \frac{1}{2} \)" above soil

Existing native soil

Backfill with native soil

Weak Shallow Than Rootball

Slightly Shallow Than Rootball

Build mout of soil at bottom of hole before planting

Build berm around hole to retain moisture

2' or \( \frac{1}{3} \) of stake length, whichever is less

Planted end cut at 45° angle

Typical Live Stake Planting

Typical Container or Rooted Stock Planting (N.T.S.)