



S N O Q U A L M I E V A L L E Y Watershed Improvement District

March 20, 2026

Request for Proposals
SVWID - Cherry Creek Phase III
Hazard Characterization and Options Analysis

SUBMITTAL DEADLINE: April 27, 2026 (5 PM PST)

SCOPE OF WORK

Cherry Creek, located north of the City of Duvall in the Snoqualmie Valley, is an alluvial fan and fish-bearing stream, providing passage for threatened and endangered salmon species. Ongoing sediment deposition on the alluvial fan has created significant channel changes such as channel migration and avulsion, resulting in impacts on property, infrastructure, and aquatic resources.

In spring of 2018 an avulsion occurred downstream of NE Cherry Valley Road, impacting approximately 300 acres of agricultural land and associated residential infrastructure. In early fall 2020, the Snoqualmie Valley Watershed Improvement District (SVWID) completed Phase I, composed of temporary, emergency actions designed to reduce risks associated with channel change at specific locations along the fan. The proposed Phase II design ([Cherry Creek](#)) allows space for alluvial fan processes to occur within the agricultural floodplain. Phase II is undergoing permit review for planned construction in 2027.

As the next step in Cherry Creek drainage sub-basin planning, the SVWID is seeking a qualified consultant to complete a comprehensive characterization of hydraulic and hydrogeomorphic hazards present within the Cherry Creek alluvial fan system, evaluate potential risks to property, infrastructure, and aquatic resources, and identify appropriate mitigation solutions that allow for fan processes to occur within adjacent improvements and other site constraints (Phase III). The focus area for identification of appropriate mitigation solutions is downstream of NE Cherry Valley Rd (King County Parcel 1726079036 - See Vicinity Map).

The SVWID, an Irrigation District in Washington State (RCW 87.03), will coordinate and provide additional project data needed to complete engineering deliverables. The project is funded by a grant to the SVWID from King County Flood Control District's Flood Reduction Grant fund. The preliminary grant budget for the Cherry Creek Phase III tasks is \$60,000.

This RFP can be found on the SVWID's website at: [RFPs and RFBs - Snoqualmie Valley Watershed Improvement District](#)

Project Location Information: Project Vicinity Map is included in the attachments.

Engineering Deliverables:

The scope of work for Engineering Services includes:

1. Project Management and Coordination
2. Data collection and review
3. Technical Investigations and Hazard Characterization
4. Hydraulic Analysis
5. Sediment Transport Analysis
6. Hazard Characterization
7. Risk Assessment
8. Options Analysis
9. Preliminary construction cost estimate

PROJECT SCHEDULE

Release of RFP	March 20, 2026
Pre-Proposal Online Meeting*	March 26, 2026 – 10 am
Site Visit**	April 2, 2026 – 10 am
Question Deadline	April 20, 2026
Proposal Due Date	April 27, 2026 – 5 pm
Notification to Firms of Status in Selection Process	May 15, 2026
Anticipated Contract Award (SVWID Board Meeting)	June 17, 2026
Deadline for Project Deliverables	December 31, 2026

*Zoom Meeting:

<https://us02web.zoom.us/j/8795810071?pwd=cHNhNWlFQTFYUTFuZFF4aWtOQytCZz9>

Meeting ID: 879 581 0071

Passcode: SVWID

**This is an in-person site visit requiring prior registration with info@svwid.com.

PROPOSAL SUBMITTAL INSTRUCTIONS

Please submit complete proposals electronically to the SVWID at info@svwid.com by the Proposal Submittal Deadline. Firms must have submitted a Statement of Qualifications to the SVWID to be eligible to submit a proposal. See: [Rosters and Lists – Snoqualmie Valley Watershed Improvement District](#) for more information.

PROPOSAL ELEMENTS

The SVWID requires proposals for the Scope of Work specified herein. There is no page limit to proposals, however, brief proposals are preferred. Proposals will be reviewed for completeness of Proposal Elements and evaluated based on the Proposal Evaluation Criteria. Proposals should include the following elements:

- 1) Letter of Introduction

- a) Briefly describe the firm; include name, address, e-mail, and phone number of the contact person. The letter should be signed by an officer of the applicant's firm authorized to bind the firm to all commitments made in the proposal.
- 2) Project Approach
 - a) Describe each task and the project team member(s) responsible for tasks; describe approach and identify issues to be resolved.
- 3) Project Team Experience and Qualifications
 - a) Identify known team members and include a complete listing of all names, relevant licenses, phone numbers, and email addresses for everyone listed.
 - b) Describe relevant experience and qualifications of key individuals that may be involved in providing or developing such services. Provide resumes for all proposed key personnel.
 - c) Describe ability to perform the Scope of Work efficiently and in accordance with the requirements of King County, Washington State, and Federal regulations.
 - d) Describe past performance in completing service contracts similar to this in scope, size, and complexity and the applicant's timeliness and accurate completion of services within budget.
 - e) Attach recent examples of any similar projects completed in Washington state.
- 4) Project Schedule
 - a) Provide a proposed milestone level schedule.
- 5) Level of Effort
 - a) Provide a proposed rate sheet and an estimate of hours required for each task described in the Project Approach.

PROPOSAL EVALUATION CRITERIA AND SELECTION PROCESS

The selection process is structured to comply with SVWID procurement policies. The SVWID does not intend or expect to select a firm based on price but rather will select (in the sole opinion of the SVWID) the most highly qualified firm to complete the required work. SVWID staff and team will evaluate each firm's proposal based on the following criteria:

- 1) Project approach appropriateness, thoroughness, and clarity (up to 60 points)
- 2) Applicant experience and qualifications (up to 20 points)
- 3) Project schedule proposed (up to 10 points)
- 4) Level of effort proposed (up to 10 points)

After all proposals have been evaluated, the SVWID intends to enter into contract negotiations with the highest-ranking firm. The SVWID reserves the right to conduct interviews with top ranked firms.

All firms will be notified in writing by Friday, May 15, 2026, as to their status in the selection process. SVWID staff will recommend selection of the most highly qualified firm to the SVWID Board of Commissioners. The final selection will be made by the SVWID Board of

Commissioners.

The SVWID's Professional Services Agreement, (attached), will be used in negotiations with the selected firm. However, certain terms and/or conditions of the SVWID's agreement may be revised if needed. If the SVWID and the selected firm are unable to agree on the terms and conditions of the contract, the SVWID will terminate negotiations, and the next best qualified firm will be contacted for contract negotiation.

The SVWID may waive any informalities or irregularities in the proposal and reserves the right to accept, reject, or negotiate any or all proposals, including the right to award the contract in whole or in part if it is deemed in the SVWID's best interests. The SVWID shall not be liable for any cost incurred by firms in responding to this RFP.

ATTACHMENTS

- 1) Cherry Creek Phase III_Project Vicinity Map
- 2) SVWID's Professional Services Agreement

SUPPORTING MATERIALS

Limited background materials are available at the SVWID Cherry Creek StoryMap: [Cherry Creek](#)
Due to large file sizes, supporting materials are available upon email request to info@svwid.com, including:

- 1) Snoqualmie River 2D Hydraulic Model (WSE and King County, n.d.)
- 2) Cherry Creek Floodplain Reconnection, Phase I, Phase II – Critical Areas Report (SVWID, 2026)
- 3) Cherry Creek Basin Study (ESA, 2020)

WAIVER AND RIGHTS OF THE SVWID

After reviewing all submitted proposals, the SVWID, in its sole discretion, may invite one or more firms for interviews, or may choose not to proceed with interviews. There is no guarantee that the SVWID will decide to move forward with any received proposal. The SVWID reserves the right to reject any or all proposals. The firm waives all rights to seek legal remedies regarding any aspect of the RFP and the SVWID's selection process, upon the submittal of a response to the RFP. The SVWID reserves the right, at its discretion, to pursue any or all of the following actions related to this RFP:

- Request additional information and/or clarification of the proposal.
- Negotiate an agreement solely on the basis of the original proposal.
- Negotiate an agreement on the basis of additional information supplied.
- Issue subsequent RFPs based on refinement of concepts proposed in response to this RFP.
- Issue addenda to the RFP. Addendum or addenda will be posted at the following website: <https://svwid.com/public-notice/>

FEES, INSURANCE, INDEMNIFICATION, AND CONTRACT

Insurance – The firm will maintain insurance coverage as indicated in the SVWID's Professional Services Agreement at all times during the term of the contract.

Return of Proposal – All proposals submitted under this RFP will become the property of the SVWID and will not be returned. However, if any portion of the proposal is marked proprietary or confidential and is highlighted, this portion can be returned after award of contract, if requested.

Non-Discrimination and Drug-Free Workplace – Any firm submitting a proposal pursuant to this RFP shall maintain a workplace that is free of employment discrimination and free of drug use.

Assignment – The firm shall not assign, sublet, or transfer interests in this agreement without the written consent of the SVWID.




Ethics In Public Contracting – By submitting a proposal, the firm certifies that their proposal is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other bidder/offeror, supplier, manufacturer, or subcontractor in connection with their bid or proposal, and that they have not conferred on any public employee having official responsibility for this procurement transaction, any payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised unless consideration of substantially equal or greater value was exchanged.

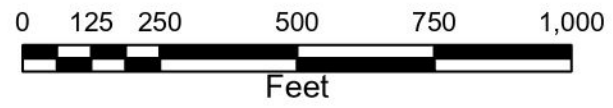
Cherry Creek Phase III - Vicinity Map



Esri Community Maps Contributors, WA State Parks GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS, EagleView Technologies, Inc

Legend

-  Cherry Creek Phase III Parcel
-  Parcels_SVWID
-  Watercourse





PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into as of the last date of authorized signature below ("Effective Date") by and between:

- Snoqualmie Valley Watershed Improvement District ("District");
- and
- _____ ("Consultant")

(referred to individually as "Party" and collectively as the "Parties") to provide the professional services described below according to the following terms and conditions for the _____ (the "Project").

1. SCOPE OF SERVICES. Consultant agrees to provide the following professional services ("Services"):

The Consultant understands and agrees the District may, from time to time, require changes or modifications in the Services to be performed under this Agreement. The compensation for the changes or modifications, whether a decrease or increase, shall be the same as stated in Section 2. *Compensation for Services*, or in a manner mutually agreed to by the Parties. The Parties acknowledge and agree all modifications to this Agreement will be made in writing by mutual consent pursuant to Section 13. *General Terms*, b. *Amendment*.

The Consultant shall perform the Services in accordance with prevailing professional standards and ethics, and in compliance with all valid and applicable state and federal laws, rules, and regulations.

2. COMPENSATION FOR SERVICES. The District will pay the Consultant for the Services as indicated below (check one):

Fixed Fee. A fixed fee including all services, costs, and taxes in the amount of:

\$ _____

Time & Materials. The cost for time and materials used for the project not to exceed:
\$ _____

3. INVOICING AND PAYMENT. The Consultant shall submit a detailed monthly billing for all services performed in a format satisfactory to the District. The District will pay the invoices within sixty (60) days of receipt, except as to any disputed amounts.

4. DELIVERY OF SERVICES. The Consultant shall deliver the Services to the District as set forth below (check one):

Complete and deliver all Services by _____; or

Complete and deliver the specified Services in accordance with the following schedule:

[FILL IN SCHEDULE AND DELETE THIS PROMPT]

5. TERMINATION.

a. This Agreement may be terminated by either Party upon thirty (30) days written notice should the other Party fail to substantially perform in accordance with the terms of this Agreement through no fault of the terminating Party, or whenever the right to terminate is otherwise provided in this Agreement.

b. Irrespective of which Party shall effect termination or the cause therefore, the District will, within thirty (30) days of termination, compensate the Consultant for Services completed and delivered up to the date of termination.

6. INSURANCE. The Consultant shall provide the District with a Certificate of Insurance which documents insurance coverage for personal injury or property damages claims that may arise from, or in connection to, the performance of the Agreement, with limits of not less than:

Coverage	Limits
a. Worker’s Compensation Coverage	Statutory
b. Employer’s Liability Coverage	\$100,000
c. Commercial General Liability	\$1,000,000
	<i>each occurrence</i>

	\$2,000,000
	<i>aggregate</i>
d. Comprehensive Automobile Liability	\$1,000,000
	<i>combined single limit</i>
e. Professional Liability	\$1,000,000
	<i>per claim</i>
	\$1,000,000
	<i>aggregate</i>

The insurance described in "c." and "d." shall cover the District as an additional insured. The Consultant's policies shall be primary with respect to the District and shall not be canceled or materially changed without the Consultant giving the District at least thirty (30) days' prior notice of such cancellation or change.

7. INDEMNIFICATION. The Consultant agrees to defend, indemnify, and hold District harmless from and against any and all liability, damages, costs, losses, expenses, and any judgment and appeal thereof (including legal fees and court costs) resulting from, arising out of or in any way connected with the exercise by the Consultant or its employees, agents, and contractors of the Consultant's rights and obligations under this Agreement. The foregoing indemnity shall not apply to the extent of claims caused by the negligence or willful misconduct of District or its agents or contractors. In the event such claims are the result of the concurrent negligence or willful misconduct of the Consultant and the District or their respective agents or contractors, the Consultant's defense and indemnity obligations shall apply only to the extent of the negligence or willful misconduct attributable to the Consultant, its agents, or contractors. The Consultant agrees its indemnification obligations will not be affected in any way by any limitation on the amount or type of damage, compensation, or benefits payable by or for it or any contractor under any industrial insurance act, workers' compensation act, disability benefit act, or other employee benefit act, and the Consultant hereby expressly waives any immunity it may have to the extent necessary or permitted under the law to assure the validity and enforceability by District of the foregoing indemnification obligations. The provisions of this section shall survive termination of this Agreement.

8. INDEPENDENT CONTRACTOR. The Parties are independent contractors. Nothing herein shall be deemed to create an employment, agency, joint venture, or partnership relationship between the Parties or any of their officials, agents, employees, or volunteers, or any other legal arrangement that would impose liability upon one party for the act or failure to act of the other party. Neither party shall have any express or implied power to enter into any contracts or commitments or to incur any liabilities in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever.

9. SITE ACCESS. The Consultant understands and acknowledges the District is not the owner of the property which is the subject of the Services. To the extent required to perform the Services, the Consultant agrees to coordinate site access with the District. The District will enter into a separate access agreement(s) between the property owner(s) and the District to facilitate site access for the Consultant.
10. INTELLECTUAL PROPERTY. All documents, drawings, specifications, and other materials originally produced by the Consultant in connection with the services rendered under this Agreement will become the property of the District. The District reserves the right to share the documents, drawings, specifications, and other materials produced by the Consultant under this Agreement with other state and federal agencies.
11. DISPUTE RESOLUTION. If any dispute, controversy, or claim arises out of this Agreement, the parties agree to first try to resolve the dispute, controversy, or claim through good faith negotiation. If negotiation is not successful, then before commencing any legal proceeding, the parties agree to engage in non-binding mediation with the assistance of a recognized professional mediation service. The parties shall each designate a representative with full settlement authority who will participate in the mediation. The parties shall bear all expenses associated with the mediation equally. Consultant acknowledges that the District may be bound by dispute resolution procedures in contracts with landowners, contractors and other third parties. Consultant agrees to be bound by and participate in such procedures in the event the Services, in the sole judgment of the District, are implicated in disputes between the District and such third parties.
12. NOTICES. Notice under this Agreement may be given by personal delivery, U.S. Mail, overnight delivery, facsimile, or email at the addresses listed below. Notice will be effective on the date received. The party sending notice has the burden of proving receipt.

a. To the District:

Erin Ericson, Executive Director

Physical Address
4621 Tolt Avenue
Carnation, WA 98014

Mailing Address
P.O. Box 1148
Carnation, WA 98014

Email Address
info@svwid.com

b. To the Consultant: _____

13. GENERAL TERMS.

- a. Entire Agreement. This Agreement constitutes the entire agreement between the Parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided herein.
- b. Amendment. Modifications to this Agreement must be in writing and be signed by each party.
- c. Governing Law. The terms of this Agreement shall be interpreted in accordance to, and enforced under, the laws of the State of Washington. The Parties agree that any judicial proceedings will take place in King County, Washington.
- d. Severability. If any provision of this Agreement is held invalid or unenforceable, the remainder of the Agreement shall not be affected, but continue in full force.
- e. Assignment. Neither party shall assign its rights or responsibilities under this agreement unless it receives written permission from the other party.
- f. Non-Waiver. Any express waiver or failure to exercise promptly any right under this Agreement will not create a continuing waiver or any expectation of non-enforcement.
- g. Counterparts. The Parties agree this Agreement may be executed in one or more counterparts, each of which shall constitute an enforceable original of the agreement, and that facsimile signatures shall be as effective and binding as original signatures.
- h. Force Majeure. Neither the District nor the Consultant shall hold the other responsible for damages or delays in performance caused by Force Majeure or other events beyond the control of the other party and that could not reasonably have been anticipated or prevented. For purposes of this Agreement, Force Majeure will include, but is not limited to, adverse weather conditions, floods, war, riot, civil unrest, strikes, lockouts, and other industrial disturbances; unknown site conditions accidents, sabotage, fire, loss of permits, and failure to obtain permits; court orders; acts of God; and acts, orders, laws, or regulations of any governmental agency. Should such acts or events occur, the Parties will mutually agree on the terms and conditions upon which the Services may be continued. Failing achievement of such an agreement, either party may terminate this Agreement according to the terms of Section 5. *Termination*.

- i. Washington Retired Workers. The Consultant agrees to advise the District of any worker provided to the District who is under the age of 65 and retired from a Washington State Retirement Plan using the 2008 Early Reductions Factors (ERF). If the Consultant is unable to confirm a worker’s retirement status, the Consultant will transmit the worker’s SSN to the District for verification. If failure to do so results in financial liability to the District, the District reserves the right to be reimbursed for the liability from the Consultant.
- j. Debarment. The Consultant, by accepting this Agreement, warrants that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions (defined as not being eligible to receive federal funds) by any local, state, or federal department or agency.

THIS AGREEMENT SHALL BECOME EFFECTIVE AS OF THE LAST DATE OF SIGNATURE. BY SIGNING BELOW, EACH SIGNATORY REPRESENTS THAT IT HAS THE AUTHORITY TO EXECUTE THIS AGREEMENT.

SNOQUALMIE VALLEY WATERSHED
IMPROVEMENT DISTRICT

[CONSULTANT]

Authorized Signature

Authorized Signature

Printed Name

Printed Name

Title

Title

Date

Date